



HMEA Career Opportunities

To apply for any of HMEA's positions please email your application and resume to Jobs@HMEA.org

Date Posted: August 13, 2015	
JOB TITLE	HOURS/LOCATIONS
RESIDENTIAL PROGRAMS:	
Residential East	
Float Support Staff - 40 hours	Attleboro, Franklin, Norfolk, Medway Float Support Staff: Flexible Schedule
Awake Overnight Support Staff- 38.5 hours <i>Female applicants encouraged to apply</i>	Thursday 11:30pm-9:30am, Friday 11:30pm-9:00am, Saturday 11:30pm-9:00am, Monday 11:30pm-9:30am Norton, MA
Support Staff- 40 hours <i>Female applicants encouraged to apply</i>	Saturday/Sunday 9:00am-5:00pm, Monday/Tuesday/Friday 3:00pm-11:00pm Norfolk, MA
Support Staff- 30 hours <i>Female applicants encouraged to apply</i>	Wednesday/Thursday/Friday 3:00pm-11:00pm, Saturday 5:00pm-11:00pm Norfolk, MA
Support Staff- 19 hours	Friday 5:00pm-10:00pm, Saturday 5:00pm-11:00pm, Sunday 9:00am-5:00pm Norfolk, MA
Support Staff- 8 hours <i>Female applicants encouraged to apply</i>	Saturday 12:00pm-8:00pm North Attleboro, MA
Support Staff- 12 hours <i>Female applicants encouraged to apply</i>	Saturday 3:00pm-11:00pm, Monday 5:00pm-9:00pm North Attleboro, MA
Residential South	
Assistant Manager- 40 hours <i>Female applicants encouraged to apply</i>	Tuesday, Wednesday, Thursday, Friday 2:30pm-11:00pm, Saturday 9:00am-3:00pm Swansea, MA
Support Staff- 9 hours	Monday/Tuesday/Wednesday 4:30pm-8:30pm Swansea, MA
Float Support Staff- 40 hours	Float between Attleboro, Franklin, Taunton, Swansea, Fall River
Asleep Overnight Support Staff- 40 hours	Sunday, Monday, Tuesday, Wednesday, Thursday 11:00pm-9:00am Franklin, MA
Support Staff- 28 hours <i>Female applicants encouraged to apply</i>	Saturday 9:00am-3:00pm, Sunday 5:00pm-11:00pm, Monday/Friday 3:00pm-11:00pm Franklin, MA
Personal Support Staff – 12.5 hours <i>Female applicants encouraged to apply</i>	Saturday 6:00pm-10:00pm, Sunday 9:30am-2:00pm, Monday 5:00pm-10:00pm Franklin, MA

Residential West	
Float Support Staff- 40 hours	Schedule to be determined Grafton, Gardner, Northbridge, Oxford and Douglas
Assistant Manager - 40 hours	Friday, Saturday, Sunday, Monday, Tuesday 2:30pm-10:30pm Northbridge
Awake Overnight Support Staff- 30 hours <i>Male applicants encouraged to apply</i>	Thursday, Friday, Saturday 11:00pm-9:00am Oxford, MA
Support Staff- 20 hours	Saturday 8:30am-1:30pm, Sunday 8:30am-3:30pm, Monday 3:00pm-7:00pm, Tuesday 3:00pm-8:00pm Oxford, MA
Support Staff- 40 hours <i>Female applicants encouraged to apply</i>	Saturday, Sunday, Monday, Tuesday, Friday 2:30pm-10:30pm Grafton, MA
Program Manager- 40 hours	Monday 11:00am-7:00pm, Tuesday 9:00am-5:00pm, Wednesday 10:00am-6:00pm, Thursday 12:00pm-8:00pm, Friday 9:00am-5:00pm North Grafton, MA
Awake Overnight Support Staff- 30 hours	Thursday, Friday, Saturday 11:00pm- 9:00am Gardner, MA
Support Staff- 12 hours	Saturday/Sunday 5:00pm-11:00pm Gardner, MA
Personal Support Staff- 6 hours	Friday, Saturday, Sunday 7:00pm-9:00pm Gardner, MA
Residential North	
Assistant Manager- 40 hours	Saturday 8:30am-4:30pm, Tuesday/Wednesday/Thursday/Friday 2:30pm-10:30pm Holliston, MA
Personal Support Staff- 20 hours	Monday- Friday 4:00pm-8:00pm Holliston, MA
Support Staff- 18 hours	Saturday/Sunday 4:30pm-10:30pm, Tuesday 4:00pm-10:00pm Holliston, MA
Support Staff- 22 hours	Saturday 5:00pm-11:00pm, Sunday 9:00am-5:00pm, Monday 3:00pm-11:00pm West Boylston, MA
Support Staff- 18 hours	Friday 3:00pm-9:00pm, Saturday 5:00pm-11:00pm, Sunday 9:00am-3:00pm Littleton, MA
Support Staff- 15 hours	Monday- Friday 6:00am-9:00am Littleton, MA
Support Staff- 12 hours (New)	Saturday, Sunday 9:00am-3:00pm Littleton, MA
DAY SERVICES/EMPLOYMENT	
GENERAL STATEMENT OF DUTIES: Promote the values, dreams and potential of individuals with developmental disabilities through education, support and meaningful activities.	
MINIMUM QUALIFICATIONS: High school diploma or equivalency. One year experience working with people with developmental disabilities. Valid driver's license. Acceptable driving status, as determined by HMEA insurance company. Use of reliable vehicle, which seats two passengers. Additional specific experience may be required, depending on the needs of the individuals supported. Must be able to perform personal care assistance to the individuals supported in the program.	

Support Specialist- 24 hours	<ul style="list-style-type: none"> • 24 hour Monday-Thursday 9:00am-3:00pm Location: Bellingham Clinical Day Habilitation Center 15 North Main St, Unit A8. Bellingham, MA
Support Specialist- 40 hours	<ul style="list-style-type: none"> • Tuesday- Saturday 8:00am-4:00pm Location: Bellingham Medical Day Habilitation Center 15 North Main St, Unit A9/A10. Bellingham, MA
Support Specialist- 35 hours	<ul style="list-style-type: none"> • (2) 35 hours Monday-Friday 9:00am-4:00pm Location: Plainville Day Habilitation Center 1 Wilkins Drive. Plainville, MA
Support Specialist- 40 hours	<ul style="list-style-type: none"> • 40 hours Tuesday- Saturday 8:00am-4:00pm Location: Plainville Employment Center 1 George St, Unit 4/5 Plainville, MA
Support Specialist –35 hour	<ul style="list-style-type: none"> • 32.5 hour Monday- Friday 8:30am-3:00pm Location: Millbury Day Habilitation Center 6 Latti Farm Road. Millbury, MA
Support Specialist- 30 hours	<ul style="list-style-type: none"> • 30 hour Monday- Friday 8:30am-2:30pm Location: Millbury Employment Center 6 Latti Farm Road. Millbury, MA
Support Specialist- 37.5 hours <i>Male applicants encouraged to apply</i>	<ul style="list-style-type: none"> • (2)37.5 hour Monday-Friday 8:30am-4:00pm Location: Sterling Day Habilitation Center 3 Bartlet’s Pond Way. Sterling, MA
Support Specialist 30 hours	<ul style="list-style-type: none"> • 30 hours: Monday-Friday 8:30am-2:30pm Location: Sterling Employment Center 3 Bartlet’s Pond Way. Sterling, MA
<u>Sterling Employment Center Unit Supervisor- 40 hours</u> 3 Bartlet’s Pond Way. Sterling, MA <ul style="list-style-type: none"> • Hire, train, and supervise support staff • Develop schedules and opportunities for work, volunteer and/or community activities that are appropriate and meaningful to the individuals supported • Assist with the development and implementation of ISP goals and objectives, behavior support strategies and therapy services for individuals supported • Complete written documentation (including assessments and evaluations), reports and records in a timely and professional manner • Manage program and consumer funds in accordance with HMEA policies and procedures • Assist Program Supervisor in administrative planning <p><i>Qualification:</i> Bachelor's degree in related field preferred; experience may be considered in lieu of degree with approval of Vice President Three or more years’ experience working in related field Previous supervisory experience preferred Valid driver's license; Acceptable driving status as determined by HMEA insurance company Use of a reliable vehicle which seats two passengers</p>	
<u>Developmental Specialist- 40 hours Monday- Friday</u> Plainville Day Habilitation Center Coordinate the design and delivery of specific individualized services to assigned individuals with the goal of community integration. <p><i>Qualifications:</i></p> <ul style="list-style-type: none"> • Bachelor’s degree in Psychology, Special Education, or related field • Two year’s experience working with people with developmental disabilities • One year supervisory experience • Valid driver’s license; Acceptable driving status as determined by HMEA insurance company 	

Support Broker, Autism Waiver Program- Autism Resource Center [West Boylston, MA](#)

Provide support as needed for families enrolled in MA Autism Waiver Program. Assess capacity and strengths of families. Assist families with developing an Autism Support Plan. Assist families with identifying and hiring staff for the eligible child. Collaborate with other agencies to develop resources and create solutions. Schedule and attend meetings with families, Clinical Managers, Write progress notes and develop/manage waiver financial budgets.

Qualifications:

- Bachelor's Degree preferred
- 120 hours supervised training, of which at least 30 hours, should be in behavioral based therapies for children with ASD.

Valid Driver's License; Acceptable driving status, as determined by HMEA

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your applications to Jobs@HMEA.org**

CHILDREN'S SERVICES

The Darnell School for Educational and Behavioral Services, a program of HMEA, seeks a full time **Speech Therapy Assistant**. The Darnell School is a private approved special education program that provides intensive educational and behavioral services to students age 9-22 with an autism spectrum disorder or other developmental disabilities. The Speech Therapy Assistant works in consultation with the Speech and Language Pathologist to integrate speech and language programs into student programs while also directly implementing teaching strategies and behavior support plans. Requirements include: Bachelor's Degree with a major in Speech and Language Pathology or Audiology, previous experience working with children with autism, developmental disabilities or behavioral challenges, valid driver's license and access to a reliable vehicle. Please send resume and letter of interest to: Jan Bolton, the Darnell School, 15 South Street, Hudson, MA 01749 or jbolton@hmea.org

Board Certified Behavioral Analyst, BCBA [Boston, MA](#)

The position is responsible for overseeing a caseload of children, aged 2-22 years. Responsibilities include assessing skill levels and behavioral support needs, designing and developing teaching programs to address skill acquisition targets, and developing behavioral support plans as needed. The position is also responsible for training staff in the provision of the direct services, monitoring for quality control, data analysis, and consulting with families and other professionals

We are seeking Master's level candidates for this position who have demonstrated experience working with children with autism. We are seeking candidates who have their BCBA or who are eligible to sit for the exam.

Behavior Therapist-
multiple openings
due to expansion.

Seeking motivated individuals with experience working with children with autism/PDD to be home-based ABA instructors. Full and part time opportunities in the **Boston, South East and Central MA.**

Qualifications:

- * Bachelor's degree in related field is required for FT employees
- * Vehicle required
- * Experience with ABA is preferred

**Board Certified
Behavior Analyst,
BCBA – 40 hours**

The position is responsible for overseeing a caseload of children, aged 2-22 years. Responsibilities include assessing skill levels and behavioral support needs, designing and developing teaching programs to address skill acquisition targets, and developing behavioral support plans as needed. BCBA will be training staff in the provision of the direct services, monitoring for quality control, data analysis, and consulting with families and other professionals.

Requirements:

- * Master's Degree
- * Demonstrated experience working with children with autism
- * BCBA

We offer a collegial atmosphere where behavior analysis learning is supported. Competitive salary with a full benefit package. Travel within a designated region is required on a daily

	basis. Schedule may include 2-3 late afternoons weekly; must be able to work up until 6PM. Location: Central Mass, Southeast MA
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