



HMEA Career Opportunities

To apply for any of HMEA's positions please email your application and resume to Jobs@HMEA.org

Date Posted: June 24, 2015	
JOB TITLE	HOURS/LOCATIONS
RESIDENTIAL PROGRAMS:	
Attleboro Area	
Float Support Staff - 40 hours	Attleboro, Franklin, Norfolk, Medway Float Support Staff: Flexible Schedule
Support Staff-29.5 hours <i>Female applicants encouraged to apply</i>	Saturday/Sunday 4:30pm-11:30pm, Thursday 5:00pm-11:30pm, Friday 2:30pm-11:30pm Norton, MA
Support Staff-28 hours	Saturday/Sunday 11:30pm-9:00am, Wednesday 3:30pm-11:30pm Norton, MA
Support Staff- 16 hours	Saturday 9:00am-5:00pm, Sunday 12:00pm-8:00pm Norton, MA
Support Staff- 12 hours	Saturday 3:00pm-11:00pm, Monday 5:00pm-9:00pm North Attleboro, MA
Raynham	
Support Staff- 28 hours <i>Female applicants encouraged to apply</i>	Saturday 9:00am-3:00pm, Sunday 5:00pm-11:00pm, Monday/Friday 3:00pm-11:00pm Franklin, MA
Personal Support Staff – 12.5 hours <i>Female applicants encouraged to apply</i>	Saturday 6:00pm-10:00pm, Sunday 9:30am-2:00pm, Monday 5:00pm-10:00pm Franklin, MA
Awake Overnight Support Staff- 30 hours <i>Female applicants encouraged to apply</i>	Thursday/Friday/Saturday 11:00pm-9:00am Franklin, MA
Awake Overnight Support Staff 30 hours <i>Female applicants encouraged to apply</i>	Thursday/Friday/Saturday 11:00pm-9:00am Franklin, MA
Support Staff- 40 hours	Saturday 9:00am-5:00pm, Sunday, Wednesday, Thursday, Friday 3:00pm-11:00pm Franklin, MA
Uxbridge	
Assistant Manager -40 hours	Schedule To Be Determined 571 Sutton St. Northbridge
Support Staff- 40 hours	Saturday/Thursday 2:00pm-11:00pm, Sunday 9:00am-3:00pm, Tuesday/Wednesday 2:30pm-10:30pm Oxford, MA

Support Staff- 20 hours	Saturday 8:30am-1:30pm, Sunday 8:30am-3:30pm, Monday 3:00pm-7:00pm, Tuesday 3:00pm-8:00pm Oxford, MA
Personal Support Staff- 8 hours <i>Female applicants encouraged to apply</i>	Saturday/Sunday 6:00pm-10:00pm Oxford, MA
Support Staff- 40 hours <i>Female applicants encouraged to apply</i>	Saturday, Sunday, Monday, Tuesday, Friday 2:30pm-10:30pm Grafton, MA
Awake Overnight Support Staff- 40 hours	Sunday, Monday, Tuesday, Wednesday 10:30pm-8:30am Northbridge, MA
Support Staff- 12 hours	Saturday/Sunday 5:00pm-11:00pm Gardner, MA
Personal Support Staff- 6 hours	Friday, Saturday, Sunday 7:00pm-9:00pm Gardner, MA

Worcester

Support Staff- 32 hours	Saturday 12:30pm-10:30pm, Sunday 8:30am-2:30pm, Thursday/Friday 2:30pm-10:30pm Holliston, MA
Support Staff- 5 hour	Sunday 6:00pm-11:00pm West Boylston, MA
Support Staff- 18 hours	Friday 3:00pm-9:00pm, Saturday 5:00pm-11:00pm, Sunday 9:00am-3:00pm Littleton, MA
Support Staff- 15 hours	Monday- Friday 6:00am-9:00am Littleton, MA
Support Staff- 12 hours (New)	Saturday, Sunday 9:00am-3:00pm Littleton, MA

DAY SERVICES/EMPLOYMENT

GENERAL STATEMENT OF DUTIES: Promote the values, dreams and potential of individuals with developmental disabilities through education, support and meaningful activities.

MINIMUM QUALIFICATIONS: High school diploma or equivalency. One year experience working with people with developmental disabilities. Valid driver's license. Acceptable driving status, as determined by HMEA insurance company. Use of reliable vehicle, which seats two passengers. Additional specific experience may be required, depending on the needs of the individuals supported. Must be able to perform personal care assistance to the individuals supported in the program.

Support Specialist- 20, 35, 40 hours	<ul style="list-style-type: none"> 20 hours Monday, Tuesday, Wednesday, Friday 9:00am-2:00pm 35 hours Monday-Friday 9:00am-4:00pm 40 hour Monday-Friday 8:00am-4:00pm Location: Hopedale Employment Center 7 Charles View Rd. Hopedale, MA
Support Specialist- 40 hours	<ul style="list-style-type: none"> 40 hours Monday- Friday 8:00am-4:00pm 40 hours Tuesday- Saturday 8:00am-4:00pm Location: Plainville Employment Center 1 George Street. Unit 4/5 Plainville, MA
Support Specialist – 35, 40 hour	<ul style="list-style-type: none"> 33.5 hour Monday- Friday 8:30am-3:00pm 35 hour Monday- Friday 8:30am-3:30pm 40 hour Monday-Friday 8:00am-4:00pm Location: Millbury Day Habilitation Center 6 Latti Farm Road. Millbury, MA

Support Specialist- 40 hours	<ul style="list-style-type: none"> 40 hour Monday- Friday 8:00am-4:00pm Location: Millbury Employment Center 6 Latti Farm Road. Millbury, MA
Support Specialist- 37.5 hours	<ul style="list-style-type: none"> (2)37.5 hour Monday-Friday 8:30am-4:00pm Location: Sterling Day Habilitation Center 3 Bartlet's Pond Way. Sterling, MA
Support Specialist 30 hours	<ul style="list-style-type: none"> (2)30 hours: Monday-Friday 8:30am-2:00pm Location: Sterling Employment Center 3 Bartlet's Pond Way. Sterling, MA

Sterling Employment Center Unit Supervisor- 40 hours [3 Bartlet's Pond Way. Sterling, MA](#)

- Hire, train, and supervise support staff
- Develop schedules and opportunities for work, volunteer and/or community activities that are appropriate and meaningful to the individuals supported
- Assist with the development and implementation of ISP goals and objectives, behavior support strategies and therapy services for individuals supported
- Complete written documentation (including assessments and evaluations), reports and records in a timely and professional manner
- Manage program and consumer funds in accordance with HMEA policies and procedures
- Assist Program Supervisor in administrative planning

Qualification:

Bachelor's degree in related field preferred; experience may be considered in lieu of degree with approval of Vice President

Three or more years' experience working in related field

Previous supervisory experience preferred

Valid driver's license; Acceptable driving status as determined by HMEA insurance company

Use of a reliable vehicle which seats two passengers

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CHILDREN'S SERVICES

Regional Director for ABA Services- [Franklin Region](#)

Coordinate ABA services in compliance with company policies, procedures and individual education plans (IEP). Supervise the Clinical Coordinators/BCBAs in conducting Functional Behavior Assessments (including functional analysis) of challenging behavior and select the specific assessment methods that are best suited to the behavior and the context

Qualifications:

- BCBA certification
- Knowledge of Special Education regulations and the IEP process
- Strong written and verbal communication skills
- Reliable vehicle to travel to various sites
- 3 years experience working with children and/or adults with developmental disabilities
- 2 years supervisory experience

Behavior Therapist- multiple openings due to expansion.

Seeking motivated individuals with experience working with children with autism/PDD to be home-based ABA instructors. Full and part time opportunities in the **Boston, South East and Central MA.**

Qualifications:

- * Bachelor's degree in related field is required for FT employees
- * Vehicle required
- * Experience with ABA is preferred

Board Certified Behavior Analyst, BCBA – 40 hours	<p>The position is responsible for overseeing a caseload of children, aged 2-22 years. Responsibilities include assessing skill levels and behavioral support needs, designing and developing teaching programs to address skill acquisition targets, and developing behavioral support plans as needed. BCBA will be training staff in the provision of the direct services, monitoring for quality control, data analysis, and consulting with families and other professionals.</p> <p><i>Requirements:</i></p> <ul style="list-style-type: none">* Master's Degree* Demonstrated experience working with children with autism* BCBA <p>We offer a collegial atmosphere where behavior analysis learning is supported. Competitive salary with a full benefit package. Travel within a designated region is required on a daily basis. Schedule may include 2-3 late afternoons weekly; must be able to work up until 6PM. Location: Central Mass, Southeast MA</p>
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**To apply for any of the Children's Services positions, please email
your applications to Childservicesjobs@hmea.org**